

**Admissions Committee**

**Meeting held 21 October 2015**

**PRESENT:** Councillors Anne Murphy, Chris Peace and Ian Saunders

.....

**1. APPOINTMENT OF CHAIR**

1.1 RESOLVED: That in the absence of the Chair of the Committee (Councillor Sioned-Mair Richards), Councillor Ian Saunders be appointed Chair of the meeting.

**2. APOLOGIES FOR ABSENCE**

2.1 Apologies for absence were received from the Chair (Councillor Sioned-Mair Richards) and Councillors Nasima Akther and Andrew Sangar.

**3. EXCLUSION OF PUBLIC AND PRESS**

3.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on items 7 and 8 on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

**4. DECLARATIONS OF INTEREST**

4.1 There were no declarations of interest.

**5. MINUTES OF PREVIOUS MEETING**

5.1 The minutes of the meeting of the Committee held on 16<sup>th</sup> September 2015, were approved as a correct record.

**6. ACTION TAKEN UNDER DELEGATED POWERS**

6.1 The Committee noted that, since its last meeting, no decisions had been made by the Executive Director, Children, Young People and Families, in consultation with the Chair of the Committee, under powers delegated to her with regard to home to school transport or school admissions.

**7. HOME TO SCHOOL TRANSPORT APPEALS**

7.1 The Executive Director, Children, Young People and Families, submitted a report and commented upon a case where a parent had appealed against the administrative decision made by the Executive Director with regard to the refusal to grant a home to school travel bus pass.

7.2 The Committee gave consideration to all the supporting information and evidence provided by the pupil's parents, including evidence and advice provided by an advice bureau and, arising therefrom, it was:-

7.3 RESOLVED: That consideration of the appeal be deferred to enable the Executive Director to seek further information, specifically relating to the pupil's mother's medical condition, and authority be given for the Executive Director, in consultation with the Chair of the meeting (Councillor Ian Saunders), to determine the appeal (Case No. STCA1).

## **8. SCHOOL ADMISSION REQUESTS - PRIMARY SCHOOL PLACES - REQUEST TO CONSIDER A CHANGE IN CIRCUMSTANCES**

8.1 The Executive Director, Children, Young People and Families, submitted a report and commented upon a case where parents had made a request for the Committee to consider a change in the family's circumstances, in connection with their request for a place at their preferred school and, arising therefrom, it was:-

8.2 RESOLVED: That upon consideration of the case, and with due regard to the additional information now submitted, the Committee considers that there had been a material change in the family's circumstances, and therefore, authority be given for a new application to be processed in this case (Case No. B1).

(NOTE: In accordance with Council Procedure Rule 26 of the Council's Constitution and the provisions of Section 100B(4)(b) of the Local Government Act (Access to Information) Act 1985, the Chair decided that Case No. B1 be considered as a matter of urgency in order for the request to be considered at the earliest possible opportunity, although it had not been possible to give five clear days' notice that the request was to be considered.)

## **9. DATE OF NEXT MEETING**

9.1 It was noted that the next meeting of the Committee would be held on Wednesday, 18<sup>th</sup> November 2015, at 1.00 pm, in the Town Hall.